



Chief Officer Appointments Committee

Date **Thursday 1 October 2015**
Time **2.00 pm**
Venue **Committee Room 2, County Hall, Durham**

Business

Part A

**Items during which the Press and Public are welcome to attend.
Members of the Public can ask questions with the Chairman's
agreement.**

1. Apologies for absence
2. Declarations of interest, if any
3. Minutes of the meeting held on the 24 July 2015 (Pages 1 - 2)
4. Such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration
5. Any resolution relating to the exclusion of the public during the discussion of items containing exempt information

Part B

**Items during which it is considered the meeting will not be open to the
public (consideration of exempt or confidential information)**

6. Shortlisting for Chief Executive Appointment
7. Such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration

Colette Longbottom
Head of Legal and Democratic Services

County Hall
Durham
23 September 2015

To: **The Members of the Chief Officer Appointments Committee**

Councillor S Henig (Chairman)

Councillor A Napier (Vice-Chairman)

Councillors J Armstrong, R Bell, J Brown, N Foster, A Hopgood,
L Hovvels, J Robinson, W Stelling and B Stephens

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DURHAM COUNTY COUNCIL

At a Meeting of **Chief Officer Appointments Committee** held in Committee Room 1A, County Hall, Durham on **Friday 24 July 2015 at 10.30 am**

Present:

Councillor S Henig (Chairman)

Members of the Committee:

Councillors J Armstrong, R Bell, J Brown, N Foster, L Hovvels, N Martin (substitute for A Hopgood), A Napier (Vice-Chairman), J Robinson, and W Stelling

1 Apologies for absence

Apologies for absence were received from Councillors A Hopgood, and B Stephens.

2 Declarations of interest

There were no declarations of interest.

3 The Chief Executive Officer Role

The Committee considered a report of the Leader of the Council that sought approval to initiate a recruitment exercise for the appointment of Chief Executive Officer (CEO) for the Council and the method and timetable for the recruitment exercise, should agreement be given to fill the post (for copy see file of minutes).

Members in considering the process saw merit in having technical assessments for each of the candidates prior to the shortlisting stage.

Resolved:

- That appointment to the post of Chief Executive Officer and the recruitment process to commence immediately to ensure a seamless handover on the retirement of the present CEO be agreed;
- That technical assessments for each of the candidates be undertaken prior to the shortlisting stage be agreed;
- That an internal exercise initially only moving to an external exercise if an internal appointment is not made be agreed;
- That engagement of services of an external recruitment consultant to support the recruitment process be agreed;

- That the remuneration to be included in the advertisement for the Chief Executive Officer post, recognising that Durham is the largest authority in the North East of England be agreed at £185k per annum.